

**Luiss**

Libera Università Internazionale  
degli Studi Sociali Guido Carli

# Getting started with Luiss Library Discovery

LUISS



# How to find a book



# Library Discovery

The book research starts from **Luiss Library Discovery**, a discovery system which allows to make a single integrated search of almost all the Library bibliographic resources available in full text:



The results list shows the bibliographic records, each containing both the **bibliographic data** (title, author, publisher, year of publication, etc.) and the information needed to find the corresponding book: their **physical collocation** in the Library, the map, the loan policy or the **link and way to access** for e-books.

# Library Discovery

1



## Corporate finance: theory and practice

by Vernimmen, Pierre; Quiry, Pascal; Dallochio, Maurizio ; More...  
2018, Fifth edition.

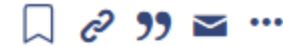
.... **Corporate Finance** has long been a favourite among both students and professionals in the field for its unique blend of theory and practice with a truly global perspective...

Quick Look

**Book** ● Disponibile, Biblioteca Luiss, 658.15VER, Economics Room |  
40 days loan

Map it

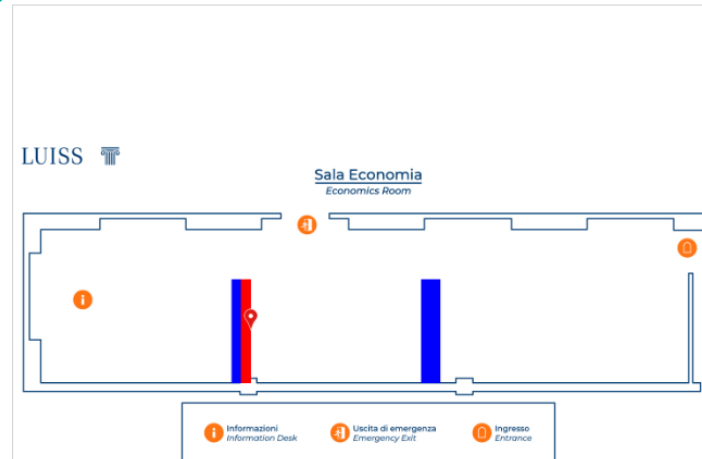
Reviews and Chapters ▶



Use the Library maps to get oriented

### Corporate finance: theory and practice

zoom in zoom out entire map Show the library map



This pin indicates your item's location on the map

Directions:

Please make your way to the Economics Room

This item is in the following Collection:

Economics Room | 40 days loan

Go to the aisle labeled:

ECO3

Look for the item with this Call Number:

658.15VER

Shareable map



Powered by [StackMap.com](https://stackmap.com)

# Printed books

For **printed books** you need to verify:

- If the copy is **available** in place;
- The room in which the copy is placed and its **call number**;
- The **loan policy** of the copy (therefore, if it can be borrowed).

Through the «My Account» section or the «**Sign in**» function you can also reserve books that are already on loan, check the status of your loans and renew them if possible.

The screenshot shows the library catalog entry for the book "Corporate finance : theory and practice" by Vernimmen, Pierre; Quiry, Pascal; Dallochio, Maurizio; Le Fur, Yann; Salvi, Antonio, published in 2018 with ISBN 9781119424482. The book is available at the Biblioteca Luiss in the Economics Room with a 40-day loan period (658.15VER). The interface includes a sidebar with navigation options: TOP, SEND TO, GET IT, DETAILS, and VIRTUAL BROWSE. The "SEND TO" section offers various sharing options like QR, EMAIL, MENDELEY, EASYBIB, REFWORKS, ENDNOTE, and PRINT. The "GET IT" section prompts the user to sign in to check for request options. A teal arrow points to the "Sign in" button. Below this, a "LIBRARY ITEMS" section shows the book's status: "Biblioteca Luiss", "Available", "→ Economics Room | 40 days loan ; 658.15VER", and "(1 copy, 1 Available, 0 requests)". A teal arrow points to this section. A dropdown menu is visible at the bottom of the "LIBRARY ITEMS" section, showing "Item in place" and "Loanable? Sign in to find out".

# Printed books

**Loan policies** vary depending on the book category (book, textbook, code, special funds, etc.) and the type of users (Luiss community, Library associates, etc.). The borrowing period is indicated both in the shelflist and in the information box «Library items» once you are logged in the «Sign in» area.

Users should **return** borrowed books by the due date, otherwise they will be suspended from the loan service for up to 30 working days.

The screenshot shows the library catalog entry for the book "Corporate finance : theory and practice" by Vernimmen, Pierre; Quiry, Pascal; Dallochio, Maurizio; Le Fur, Yann; Salvi, Antonio, published in 2018 with ISBN 9781119471182. A teal arrow points to the availability information: "Available at Biblioteca Luiss → Economics Room | 40 days loan (658.15VER) >". Below this, there are sections for "Send to" (with icons for QR, Email, Mendeley, Easybib, Refworks, Endnote, Print) and "Get It" (with a "Back to locations" link). The "LIBRARY ITEMS" section shows the item is available at the Economics Room with a 40-day loan period. A teal arrow points to a detailed information box at the bottom, which contains the following data:

Item in place	Material Type: Book
40 Days Loan	Location: Biblioteca Luiss → Economics Room   40 days loan 658.15VER
	Barcode: 258938

# E-books

For **electronic books** you need to verify

- The database or the electronic collection which contains the e-book;
- The **way to access** the database or the collection.



To access materials in- and off-campus through **OpenAthens** consult the [online guide](#).

**Corporate finance : theory and practice in emerging economies**  
Mahajan, Sunil, 1961- author.  
2020  
ISBN 1-108-85668-3; ISBN 1-108-76495-9; ISBN 1-108-48696-7  
[Disponibile online](#)

TOP  
INVIA A  
VISUALIZZA ONLINE  
DETTAGLI

Invia a

QR  
EMAIL  
MENDELEY  
EASYBIB  
REFWORKS  
ENDNOTE  
STAMPA  
CITAZIONE

PERMALINK

Visualizza online

Disponibilità full text

Cambridge Core Books Social Sciences	<input checked="" type="checkbox"/>
● Accesso tramite OpenAthens in rete d'Ateneo e da remoto.   On-campus and off-campus access with OpenAthens.	
Cambridge Core Books My Collection Luiss	<input checked="" type="checkbox"/>
● Accesso tramite OpenAthens in rete d'Ateneo e da remoto.   On-campus and off-campus access with OpenAthens.	

# Printed and electronic books

In the «**Details**» section you will find all the bibliographic information of the publication, with some clickable terms like **authors**, **subject** and **series title** (when it is the case), which allow you to find other related documents:

Details	
Title	Corporate finance : theory and practice
Author	Vernimmen, Pierre > Quiry, Pascal > Dallocchio, Maurizio > Le Fur, Yann > Salvi, Antonio >
Subject	gestione finanziaria > mercato finanziario > gestione d'impresa > manuale scolastico >
Description	Financial analysis. Fundamental concepts in financial analysis. Financial analysis and forecasting. Investors and markets. Investment decision rules. The risk of securities and the required rate of return. Financial securities. Value. Corporate financial policies. Capital structure policies. Equity capital. Debt capital. Financial management. Corporate governance and financial engineering. Managing working capital, cash flows, financial risks and real estate.
Publisher	Chichester ; John Wiley & sons
Publication Date	2018
Edition	Fifth edition.
Physical Description	xiv, 993 p. ; 24 cm
Notes	Bibliografia alla fine di ogni capitolo.
Source	Library Catalog

Details	
Title	Corporate finance : theory and practice
Author	Vernimmen, Pierre, author. > Quiry, Pascal, author. > Dallocchio, Maurizio, author. > Le Fur, Yann, author. > Salvi, Antonio (Professor of Corporate Finance), author.
Subject	Corporations -- Finance > Business enterprises -- Finance > Electronic books >
Description	"Corporate Finance: Theory and Practice continues to hold sway as one of the most popular financial textbooks, thanks to its four unique features: A balanced blend of theory and practice: authors hold academic positions at top ranking universities and business schools and are also investment bankers, private investors or sit on the boards of listed and unlisted companies A presentation of concepts that explain situations, followed by a discussion of techniques in a direct and succinct style Content enriched by the www.vernimmen.com website, which with 1,500 daily visitors is one of the leading finance teaching sites worldwide Free monthly updates on finance through The Vernimmen.com Newsletter, with over 60,000 subscribers The authors draw on their dual experience to enhance and expand the content of this new, fifth edition to reflect the latest developments, in particular, the change to accounting for operating leases under both IFRS and US GAAP which will take place in 2018. The numerous statistical tables and graphs throughout the text are fully updated with the latest available information"-- Provided by publisher.
Publisher	Hoboken : Wiley
Publication Date	2018
Edition	Fifth edition.
Physical Description	1 online resource (1 volume) : illustrations
Notes	Revised edition of Corporate finance, 2014. Includes index. Includes bibliographical references.
Source	Library Catalog

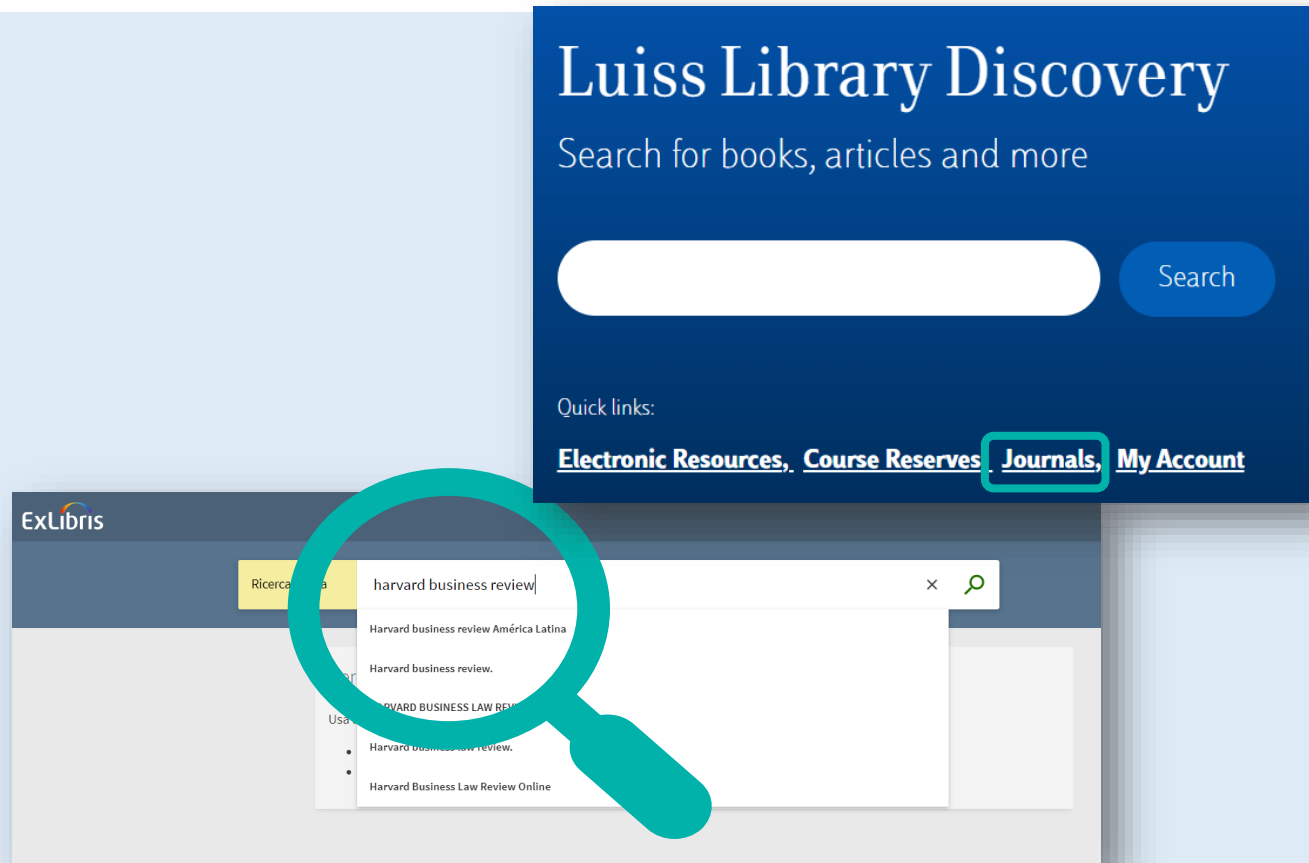


# How to find a journal



# Journal Search

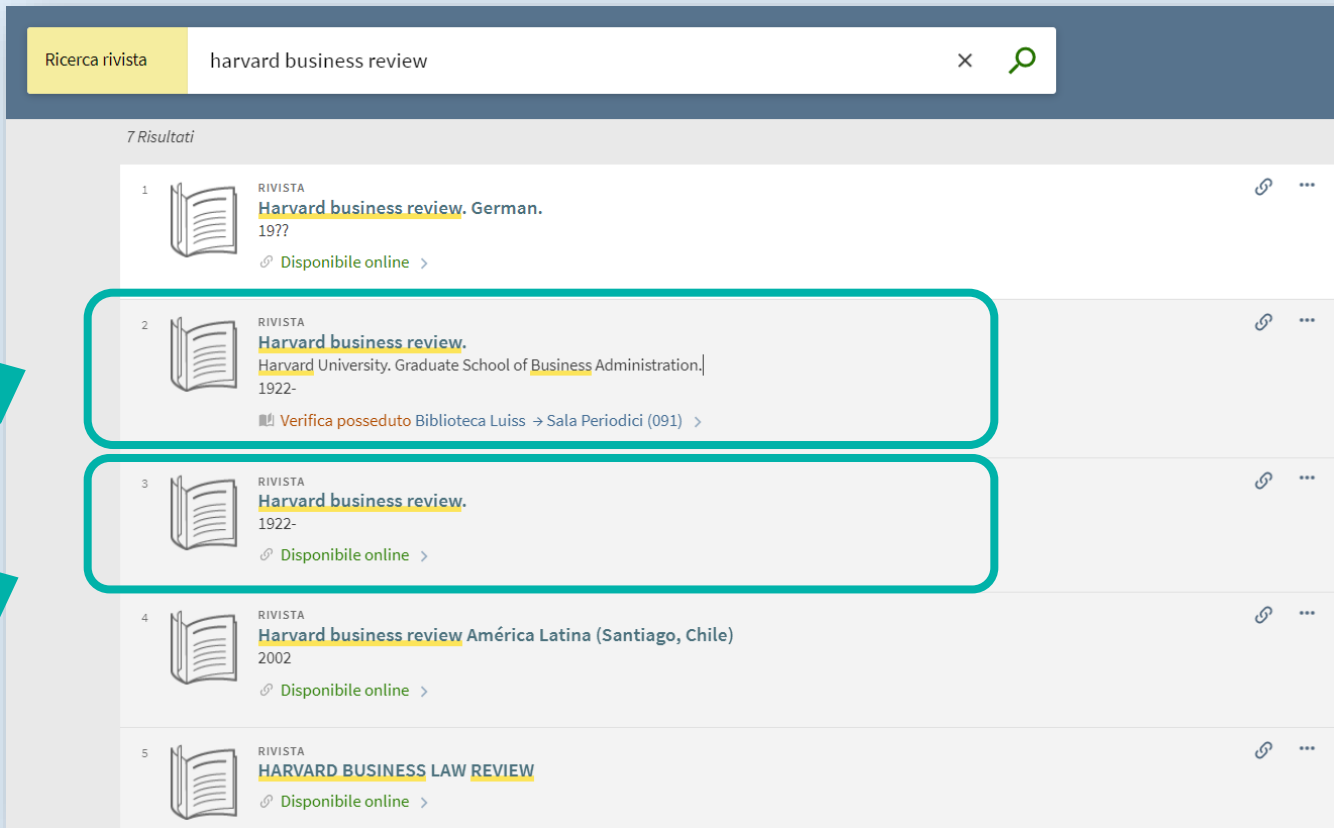
If you already know the bibliographical reference of the article, start your research from the **Journal Search**, the catalog of both printed and electronic journals, and search for the title of the journal in which the article is published.



Es: Zeng, Ming. "Alibaba and the Future of Business: Lessons from China's Innovative Digital Giant."  
**Harvard Business Review** 96, no. 5 (2018): 88.

# Journal Search

In this case, **Journal Search** suggests two results: the first one refers to the electronic version of the journal, the second one to the printed version.



The screenshot displays the LUISS Journal Search interface. At the top, a search bar contains the text "harvard business review" and a magnifying glass icon. Below the search bar, the results are listed under the heading "7 Risultati". The first result is "RIVISTA Harvard business review. German. 19??", with a link to "Disponibile online". The second and third results are "RIVISTA Harvard business review. Harvard University. Graduate School of Business Administration. 1922-", with a link to "Verifica possesso Biblioteca LUISS -> Sala Periodici (091)". The fourth result is "RIVISTA Harvard business review América Latina (Santiago, Chile) 2002", with a link to "Disponibile online". The fifth result is "RIVISTA HARVARD BUSINESS LAW REVIEW", with a link to "Disponibile online". Two teal arrows point to the second and third results, highlighting them as the electronic and printed versions of the journal.

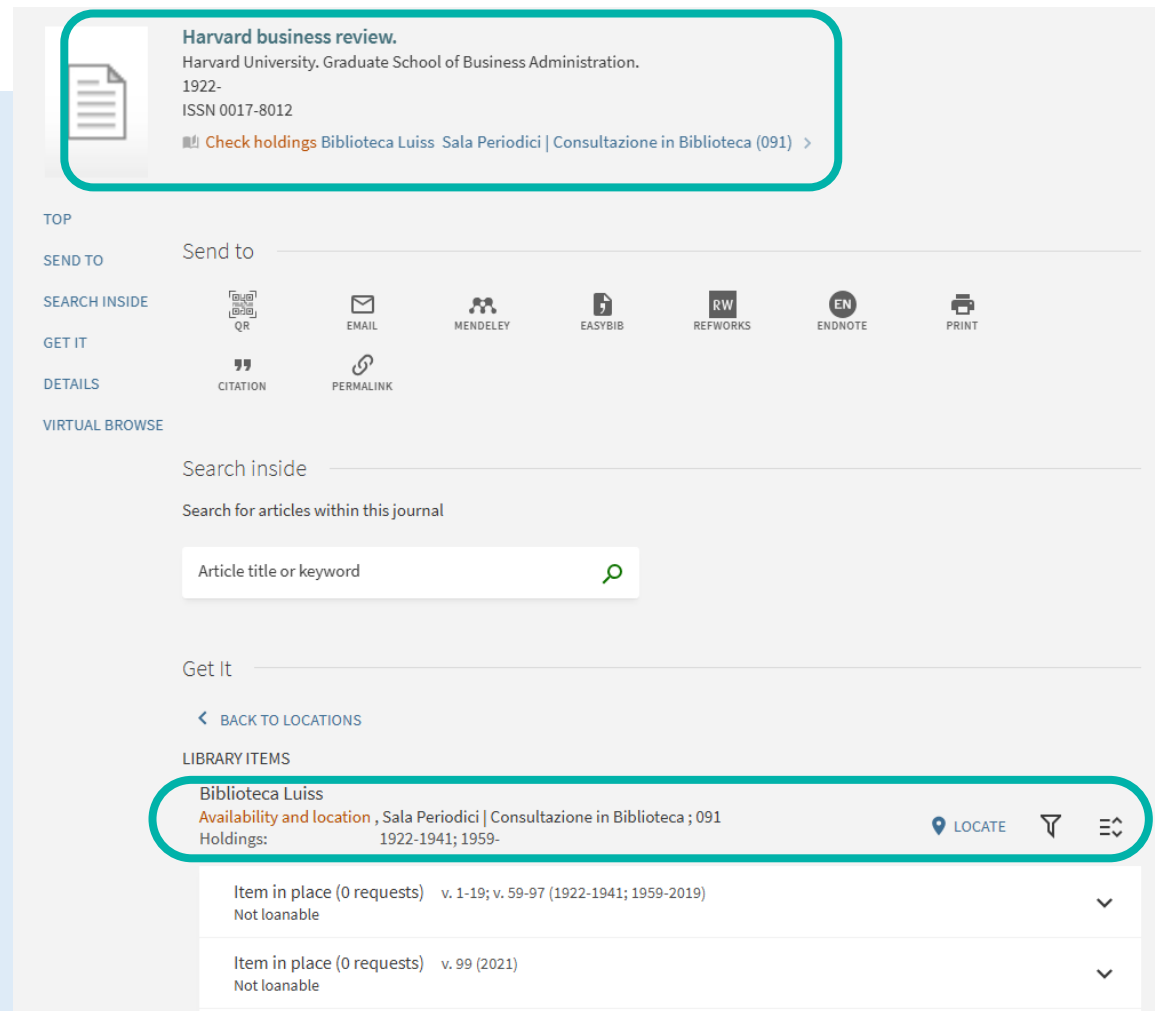
Rank	Journal Title	Availability
1	RIVISTA <u>Harvard business review</u> . German. 19??	Disponibile online
2	RIVISTA <u>Harvard business review</u> . Harvard University. Graduate School of Business Administration. 1922-	Verifica possesso Biblioteca LUISS -> Sala Periodici (091)
3	RIVISTA <u>Harvard business review</u> . 1922-	Disponibile online
4	RIVISTA <u>Harvard business review</u> América Latina (Santiago, Chile) 2002	Disponibile online
5	RIVISTA <u>HARVARD BUSINESS LAW REVIEW</u>	Disponibile online

# Printed journals

For **printed journals** you need to note:

- the physical location (Periodical Room or Remote Storage);
- The numerical **collocation code**, which is the number of the shelf on which the journal is placed. Click on **Locate** to display the Library map.

Remember to check also the Library **holdings** and the ordered issues.



The screenshot shows the library page for the Harvard Business Review. A teal box highlights the journal title and ISSN. A teal arrow points from the text 'For printed journals you need to note:' to the 'Check holdings' link. Another teal arrow points from the text 'Remember to check also the Library holdings and the ordered issues.' to the 'Locate' button. The page includes sections for 'Send to', 'Search inside', 'Get it', 'Details', 'Virtual browse', and 'Library items'.

**Harvard business review.**  
Harvard University. Graduate School of Business Administration.  
1922-  
ISSN 0017-8012  
[Check holdings](#) Biblioteca Luiss Sala Periodici | Consultazione in Biblioteca (091) >

TOP

SEND TO Send to

SEARCH INSIDE

GET IT

DETAILS

VIRTUAL BROWSE

Search inside

Search for articles within this journal

Article title or keyword

Get It

< BACK TO LOCATIONS

LIBRARY ITEMS

**Biblioteca Luiss**  
**Availability and location**, Sala Periodici | Consultazione in Biblioteca ; 091  
Holdings: 1922-1941; 1959-

[LOCATE](#)

Item in place (0 requests)	v. 1-19; v. 59-97 (1922-1941; 1959-2019)	▼
Not loanable		
Item in place (0 requests)	v. 99 (2021)	▼
Not loanable		

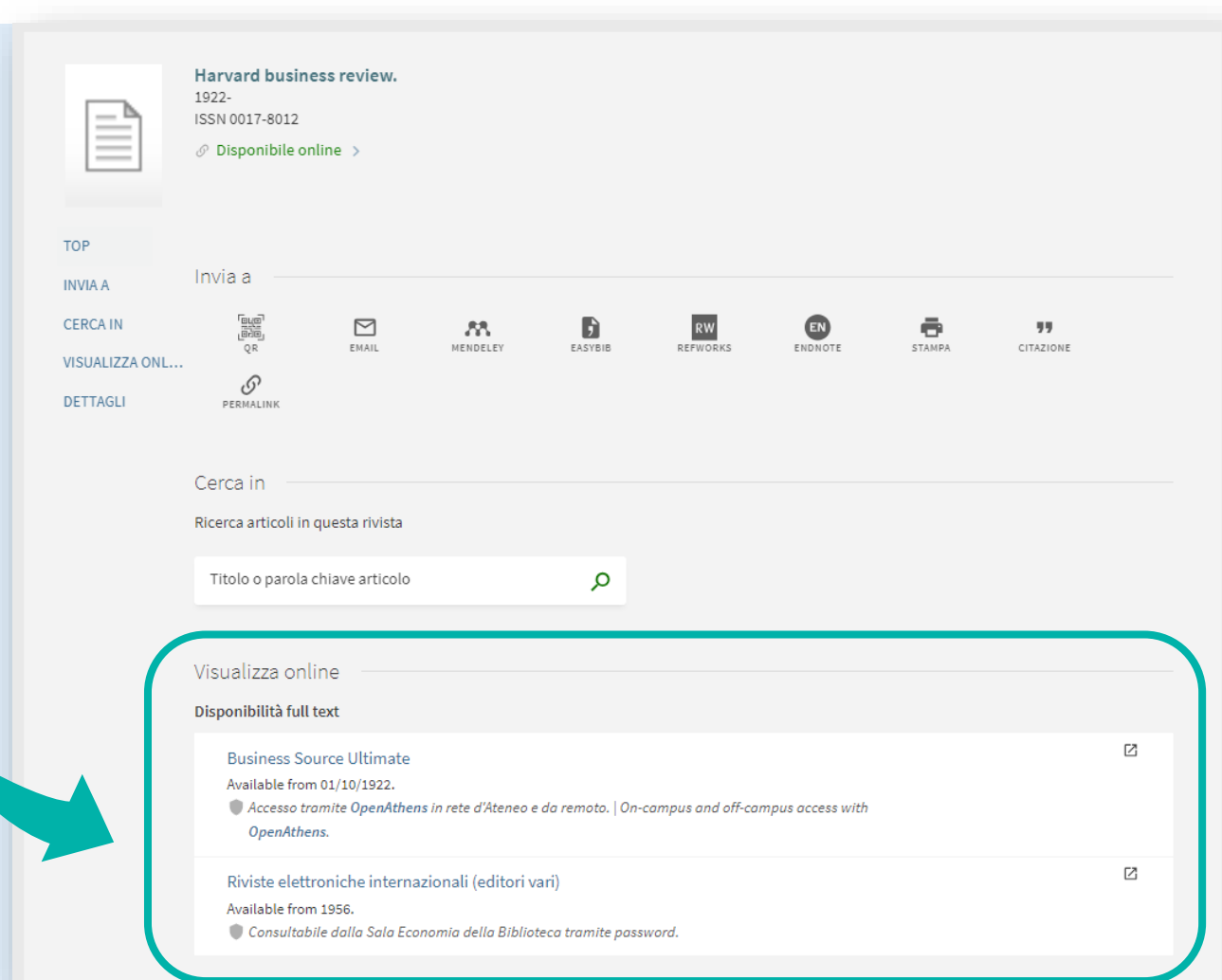


Journals are not loanable.

# E-journals

For **electronic journals** you need to verify:

- The **years available** online;
- The **way to access** the database or the electronic collection which contains the journal.



The screenshot shows the Harvard Business Review journal page. The page includes a sidebar with navigation links (TOP, INVIA A, CERCA IN, VISUALIZZA ONL..., DETTAGLI) and a main content area. The main content area displays the journal title, ISSN, and a link to the online version. Below this, there is a section for sharing the journal (Invia a) with various social media and email icons. A search bar (Cerca in) is also present. The 'Visualizza online' section is highlighted with a teal border and a teal arrow pointing to it from the left. This section lists the availability of the full text, including the Business Source Ultimate database and international electronic journals.

Harvard business review.  
1922-  
ISSN 0017-8012  
[Disponibile online >](#)

TOP  
INVIA A  
CERCA IN  
VISUALIZZA ONL...  
DETTAGLI

Invia a

QR  
EMAIL  
MENDELEY  
EASYBIB  
REFWORKS  
ENDNOTE  
STAMPA  
CITAZIONE

PERMALINK

Cerca in

Ricerca articoli in questa rivista

Titolo o parola chiave articolo

Visualizza online

Disponibilità full text

Business Source Ultimate  
Available from 01/10/1922.  
● Accesso tramite OpenAthens in rete d'Ateneo e da remoto. | On-campus and off-campus access with OpenAthens.

Riviste elettroniche internazionali (editori vari)  
Available from 1956.  
● Consultabile dalla Sala Economia della Biblioteca tramite password.

# Printed and electronic journals

In the «**Details**» section you will find the bibliographic information of the publication:

SEARCH INSIDE

GET IT

DETAILS

VIRTUAL BROWSE

LINKS

SHOW MORE ITEMS

Item in place (0 requests) vol.98:n.2(2020)  
Not loanable

Item in place (0 requests) vol.98:n.5(2020)  
Not loanable

### Details

Author	Harvard University. Graduate School of <a href="#">Business Administration</a> .
Title	<a href="#">Harvard business review</a> .
Subject	gestione d'impresa economia aziendale rivista periodica
Classification DDC	658.005
Description	Analisi dei problemi di gestione. Strategie aziendali, di gestione, i soggetti della finanza, politica normativa, tecnologia, tendenze internazionali.
Other title	HBR
Related titles	Related to : HBR's 10 must reads 2018 : the definitive management ideas of the year from <a href="#">Harvard Business Review</a> . Related to : HBR's 10 must reads : the definitive management ideas of the year from <a href="#">Harvard Business Review</a> 2019.
Publisher	Boston : Graduate School of <a href="#">business administration</a> , <a href="#">Harvard University</a> Vol. 1, n. 1 (oct. 1922)-
Publication Date	1922-
Physical Description	v. : ill. ; 23-29 cm.
Frequency	Bimestrale, 2017-
Notes	Include book reviews. Disponibile in formato elettronico. Pubblica supplementi.
Language	English
Source	Library Catalog
Identifier	ISSN : 0017-8012

Visualizza online

Disponibilità full text

Business Source Ultimate  
Available from 01/10/1922.  
Accesso tramite [OpenAthens](#) in rete d'Ateneo e da remoto. | On-campus and off-campus access with [OpenAthens](#).

Riviste elettroniche internazionali (editori vari)  
Available from 1956.  
Consultabile dalla Sala Economia della Biblioteca tramite password.

### Dettagli

Identificativo	ISSN : 0017-8012
Lingua	Inglese
Classe Decimale Dewey	658.005 ; 22 ed.
Titolo	Harvard business review.
Altro titolo	HBR
Editore	Boston : Graduate School of Business Administration, Harvard University
Data di Pubblicazione	1922-
Descrizione Fisica	1 risorsa online.
Frequenza	Bimestrale, 2017-
Soggetto	gestione d'impresa > scienze economiche > rivista periodica >
ID MMS	991002792660604196
Fonte	Catalogo Biblioteca

# How to search by topic



## Before starting ...

To set up and complete an efficient research, remember to:



1. Identify and define the information needed;



2. Identify and select the search terms (with their translations in other languages and from the natural language to a specialistic jargon);



3. Determine whether the required information exists;

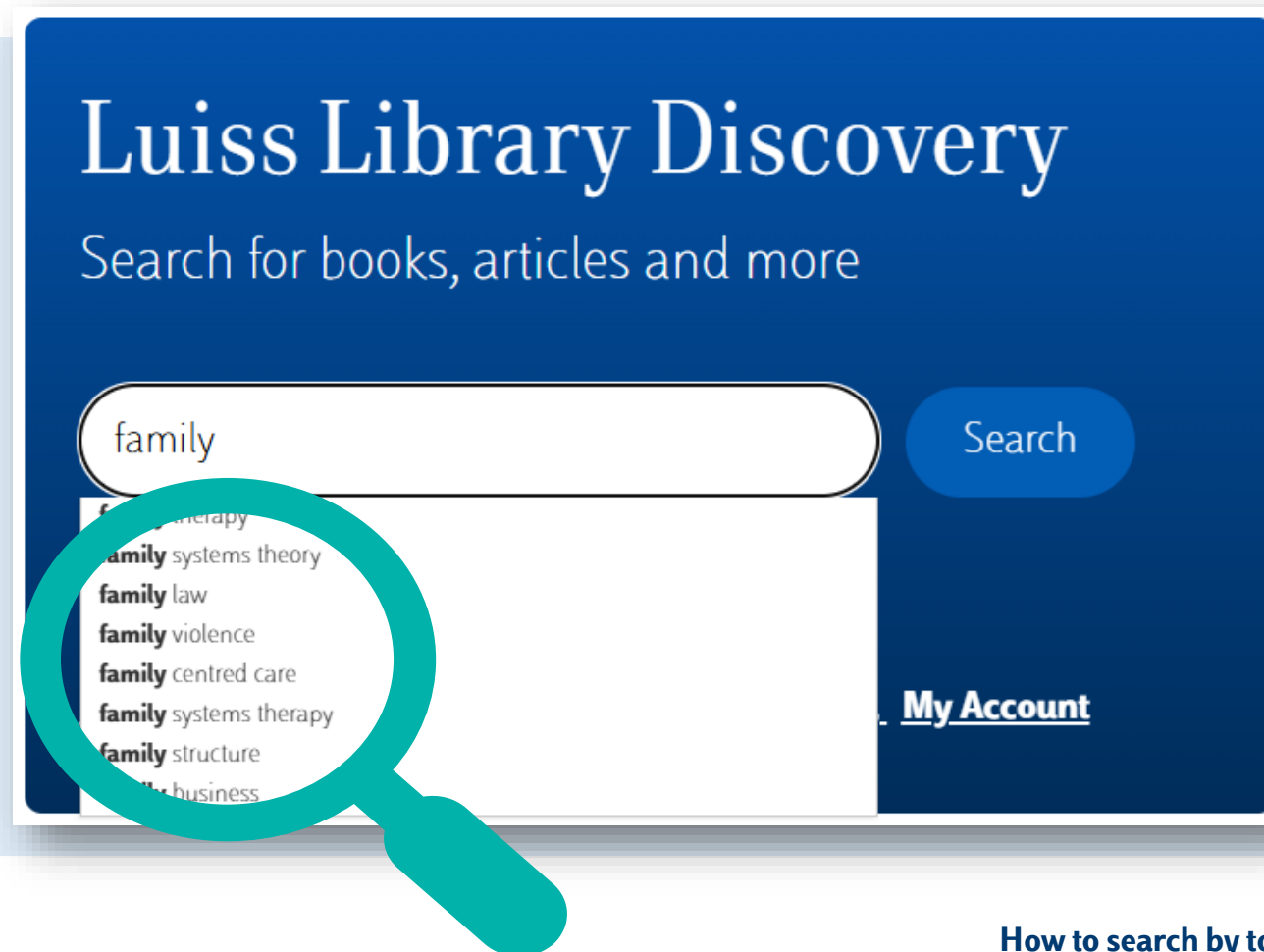


4. Organise, analyse, interpret and evaluate the information retrieved.



## Luiss discovery – Simple search

When you enter the keywords in the search toolbar, the search engine shows an auto-complete list to make suggestions:



# Luiss discovery – Simple search

You can then **refine the list of results** using the **filters** in the left column, like:

### Online availability

Refine your search

- ☒ Electronic Full text
- ☒ Scholarly & Peer-Reviewed
- ☐ Library Catalog
- ☐ Physical Books in Library Catalog
- ☐ eBooks
- ☐ Add results beyond your library's collection

### Publication date

Publication Date

1 Year 3 Years 5 Years 10 Years

from to 2/9/2022

Clear

### Subject terms

Subject Terms ▾

Filter list

<input type="checkbox"/> marketing	2.3K
<input type="checkbox"/> social media	1.9K
<input type="checkbox"/> social networks	1.7K
<input type="checkbox"/> social media marketing	336

### Resource type

Content Type ▾

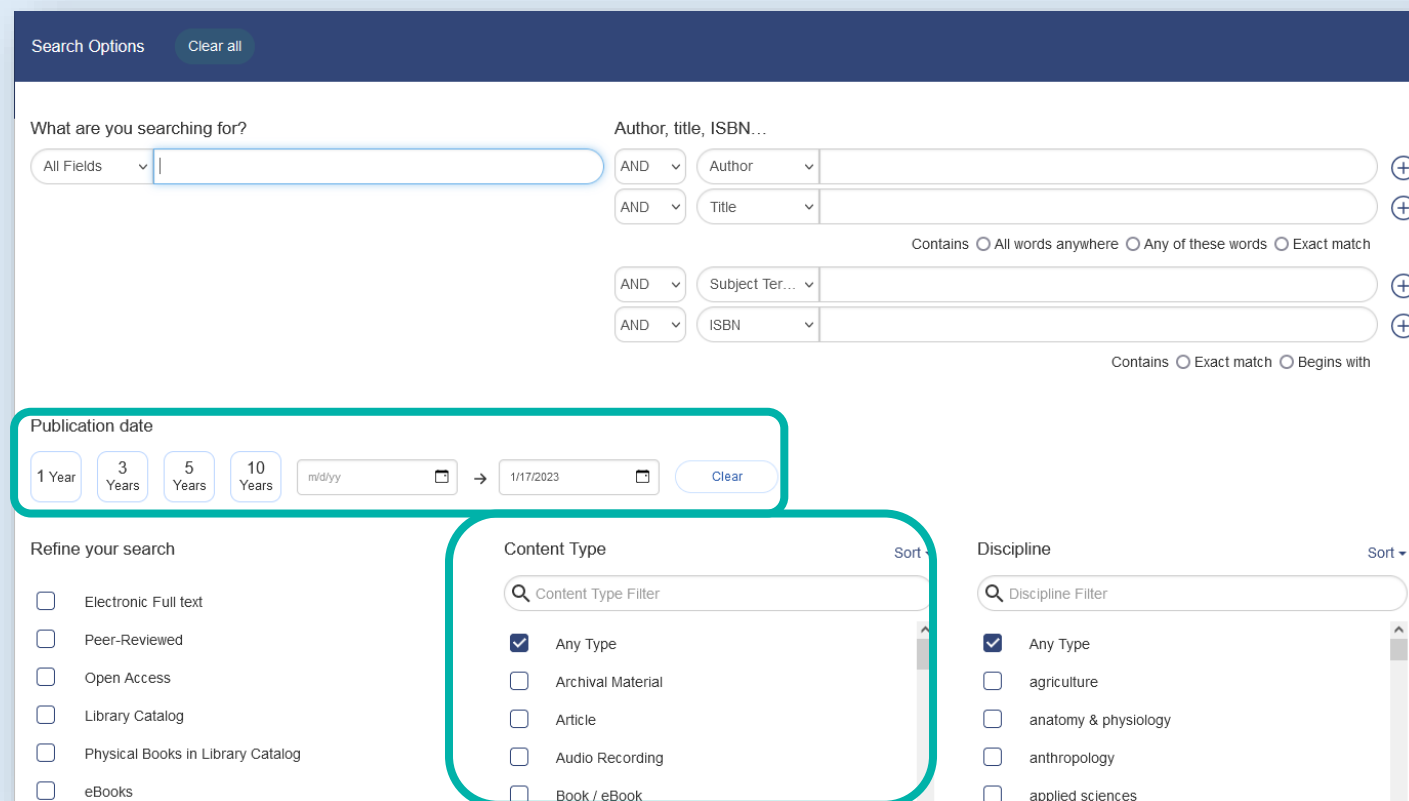
Filter list

<input type="checkbox"/> Journal Article	1.5K
<input type="checkbox"/> Newspaper Article	1.1K
<input type="checkbox"/> Newsletter	853
<input type="checkbox"/> Magazine Article	385
<input type="checkbox"/> Book / eBook	94

There are also filters like «**Library Location**» (the room in which it is placed), «**New records**» (last resources purchased), «**Language**» of the publication, and more.

# Luiss discovery – Advanced search

Making an **Advanced search**, you can set these filters also before launching the search:



The screenshot displays the 'Search Options' section of the Luiss discovery interface. A red box highlights the 'Publication date' filter, which includes buttons for '1 Year', '3 Years', '5 Years', and '10 Years', a date range input field (m/d/yy) with a calendar icon, and a 'Clear' button. A red arrow points from the text on the left towards this highlighted section. Below the 'Publication date' filter, there are three other filter sections: 'Refine your search' with checkboxes for 'Electronic Full text', 'Peer-Reviewed', 'Open Access', 'Library Catalog', 'Physical Books in Library Catalog', and 'eBooks'; 'Content Type' with a search bar and checkboxes for 'Any Type' (checked), 'Archival Material', 'Article', 'Audio Recording', and 'Book / eBook'; and 'Discipline' with a search bar and checkboxes for 'Any Type' (checked), 'agriculture', 'anatomy & physiology', 'anthropology', and 'applied sciences'. The top of the interface shows a search bar with the placeholder 'What are you searching for?' and a dropdown menu set to 'All Fields'. To the right of the search bar are four search criteria fields: 'Author, title, ISBN...', 'Author', 'Title', 'Subject Ter...', and 'ISBN', each with a dropdown menu and a '+' button. Below these fields are radio buttons for 'Contains', 'All words anywhere', 'Any of these words', and 'Exact match'.

# Luiss Discovery – Advanced search

The Advanced search also allows you to **select the field** of the bibliographic record in which the terms are to be searched (e.g. title, author name, subject terms) ...



... and also to make a research in multiple fields, combining them through **logical operators** (e.g. author AND title). For some fields, you can also set how the search terms have to appear in them (e.g. «exact match» to search the exact phrase):

# Luiss Discovery

The screenshot shows the Luiss Discovery search interface. At the top, the search term 'family firm' is entered. Below the search bar, there are filters for 'Selected' (Electronic Full text, Scholarly & Peer-Reviewed) and 'Refine your search' (Add results beyond your library's collection, Electronic Full text, Scholarly & Peer-Reviewed, eBooks, Library Catalog, Physical Books in Library Catalog). A 'Content Type' filter is also visible, showing a list of content types and their counts: Journal Article (20K), Book Review (578), Newspaper Article (400), Magazine Article (194), and Book / eBook (16). The search results are displayed in a list format, showing the title, authors, journal name, and volume/issue information. The first result is 'Building a family firm image: How family firms capitalize on their family ties' by Zellweger, Thomas M.; Kellermanns, Franz W.; Eddleston, Kimberly A.; More... from the Journal of family business strategy, 12/2012, Volume 3, Issue 4. The second result is 'Do Family Firms Have Better Reputations Than Non-Family Firms? An Integration of Socioemotional Wealth and Social Identity Theories' by Deephouse, David L.; Jaskiewicz, Peter from the Journal of management studies, 05/2013, Volume 50, Issue 3. Each result includes a 'Quick Look' button and a 'Cites / Cited by' section. A 'Sorted by' dropdown menu is open, showing options: Relevance, Date(newest), Date(oldest), Author, and Title. A 'Peer-Reviewed' icon is also visible next to the second result.

Results are displayed by **relevance**, but the order can be customized.



Each result can also be:

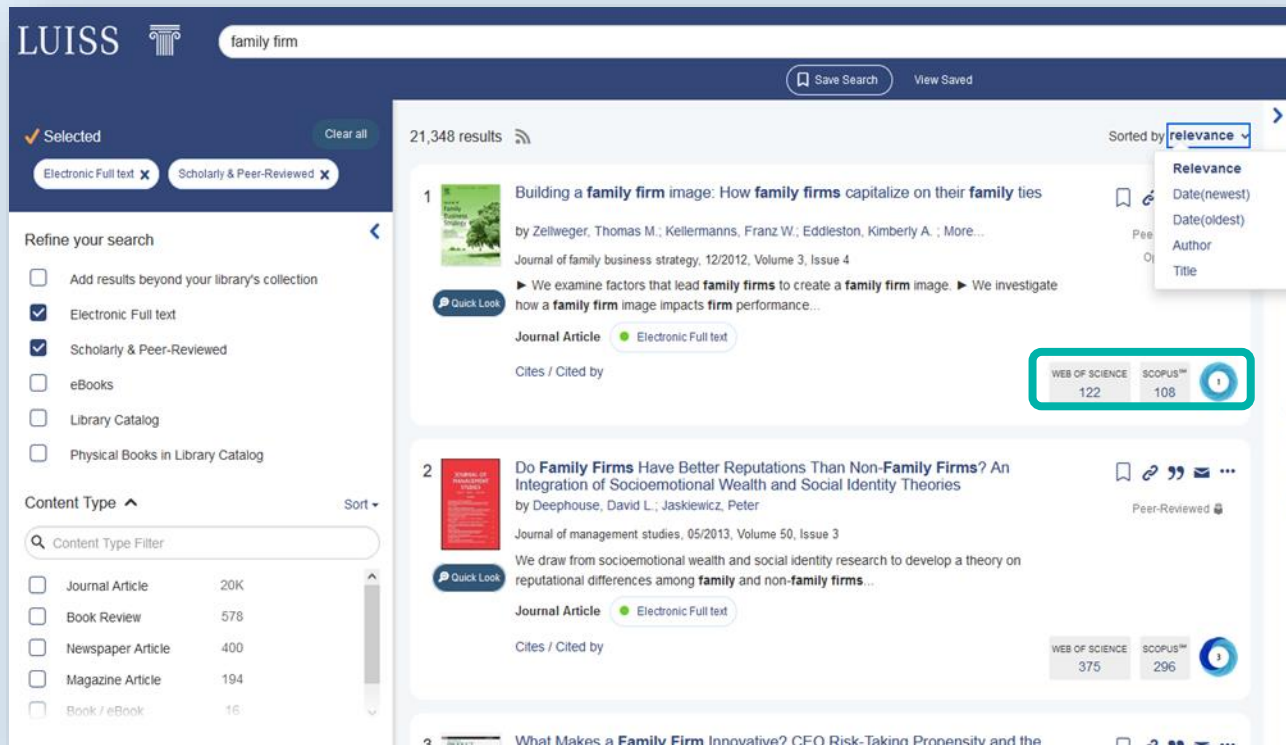
- saved into a personal folder;
- shared through its permalink;
- exported as a bibliographic citation in a specific format;
- send via e-mail.



Luiss discovery also indicates whether the publication is peer reviewed and the number of times it has been cited.

# Luiss Discovery

Cited in:



- **Web Of Science** Provides top journals for high quality literature retrieval;
- **Scopus** offers authoritative research and provides access to reliable metrics and analytical tools;
- **Altmetrics** shows how much online attention has been shown for this research.

# Luiss Discovery

The saved results are ready for citation export in the top right folder.

You can choose the citation style and then export it or proceed with a simple copy/paste.

The screenshot shows the LUISS Discovery search results page for the query 'family firm'. The page displays 21,348 results, sorted by relevance. A teal arrow points from the 'Refine your search' sidebar to the 'Electronic Full text' and 'Scholarly & Peer-Reviewed' filters. A teal box highlights the 'Export' options (Chicago, APA, MLA, etc.) and the 'Print' and 'Email' buttons for the first result. The first result is 'Building a family firm image: How family firms capitalize on their family ties' by Zellweger, Thomas M.; Kellermanns, Franz W.; Eddleston, Kimberly A.; and More... from the Journal of family business strategy, 12/2012, Volume 3, Issue 4. The second result is 'Do Family Firms Have Better Reputations Than Non-Family Firms? An Integration of Socioemotional Wealth and Social Identity Theories' by Deephouse, David L.; Jaskiewicz, Peter from the Journal of management studies, 05/2013, Volume 50, Issue 3. The third result is 'What Makes a Family Firm Innovative? CEO Risk-Taking Propensity and the Organizational Context of Family Firms' by Kraicz, Nils D.; Hack, Andreas; Kellermanns, Franz W. from The Journal of product innovation management, 05/2015, Volume 32, Issue 3.

The screenshot shows the '1 Saved Items' page in LUISS Discovery. A teal arrow points from the '1 Saved Items' header to the 'Clear all' button. The page displays the citation for the first result: Zellweger, Thomas M., Franz W. Kellermanns, Kimberly A. Eddleston, and Esra Memili. "Building a Family Firm Image: How Family Firms Capitalize on their Family Ties." *Journal of Family Business Strategy* 3, no. 4 (2012): 239-250. The citation is shown in the 'Chicago(17th): Notes & Bibliography' style. The 'Export To' dropdown is set to 'Chicago(17th): Notes & Bibliography'. The 'Print' and 'Email' buttons are visible. The page is powered by RefWorks.

# Contacts



[biblioteca@luiss.it](mailto:biblioteca@luiss.it)



06 85225 600

